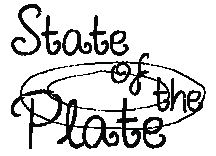


**April 13, 2013**

Hosted by the Southwest Chapter of  
Ohio Ecological Food and Farming Association (OEFFA)

<http://swoeffa.org>  
[swoeffa@gmail.com](mailto:swoeffa@gmail.com)



## Sponsor / Vendor Application

CIRCLE	SELECTION	
<b>\$500</b>	<b>Gold Sponsor</b>	Premier Booth / (8' long) Table location in the Exhibit Hall with two booth attendants Prominent "Banner" displayed (Banner provided by Sponsor) Large Sponsor logo on event web site and program guide Any marketing will include sponsor name (once approved) Sponsor brochures may be included in program guide Two (2) additional passes to all day event includes workshops
<b>\$100</b>	<b>Silver Sponsor</b>	Reserved Booth / (8' long) Table location in the Exhibit Hall with two booth attendants Banner display at Booth / Table Location (Banner provided by Sponsor) Sponsor logo in program guide
<b>\$25</b>	<b>Vendor Booth</b>	Booth / (8' long) Table location in Exhibit Hall with access for two booth attendants Banner display at Booth / Table Location (Banner provided by Sponsor)
<b>\$20</b>	<b>Information Booth</b>	Booth / (8' long) Table location in Exhibit Hall with access for two booth attendants (Can be shared with another Information Booth participant)
<b>\$10</b>	<b>Lunch</b>	<b>Make Checks out to "SWOEFFA" and mail by March 15 to</b> <b>Kristin Gangwer</b> <b>4133 Club View Drive</b> <b>Cincinnati, OH 45209</b>

Sponsor/Exhibitor Name \_\_\_\_\_

Description of Products/Service \_\_\_\_\_

\_\_\_\_\_

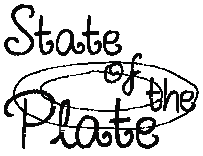
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Name of Contact \_\_\_\_\_ Phone \_\_\_\_\_

Alt Phone \_\_\_\_\_ Email \_\_\_\_\_

Contact Signature: I have read, understand and agree to the terms presented in this  
application \_\_\_\_\_

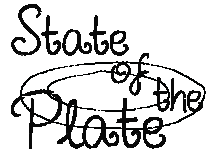




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## Sponsor / Vendor Application

State of the Plate	Saturday April 13, 2013 / 8:30am – 4:00pm
Exhibit Set Up	8:30am – 11:30am
Lunch (purchased separately)	11:50am – 12:30pm

Stop at Registration Table for badge and information

Event Location	Gorman Heritage Farm 10052 Reading Road Evendale Oh 45241
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Exhibit Hall will be located indoors at the UAW Hall adjacent to Gorman Heritage Farm (directly west). Parking lots are contiguous and connected.

A limited number of spaces are available, so we will be discerning which vendors or information providers best fit the ideas of eating locally and growing sustainably. We will also try to maintain a balance of products throughout the exhibit hall.

=====

### Commitment Timeline

**Registration Deadline:** Friday, March 15, 2013 at 5:00pm

**Sponsor & Vendor Notifications:** All Sponsors and vendors will be notified of their status by Friday, March 29, 2013

**Booth Fees and Completed Paperwork:** Friday March 15, 2013 at 5:00pm.

**Booth Set up:** Morning of the event beginning at 8:30am and finish set up by 11:00.

**Booth Break Down:** Day of event at 4:00pm. Must be completed by 5:30pm day of event.

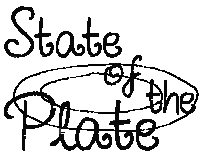
### Paperwork

Required items will include:

Registration and payment-in-full (payment will be returned if not accepted)

Certificate of Product Liability Insurance for food and soap/personal care products

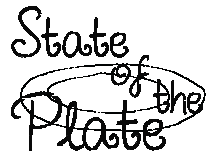




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## **Eco-Friendly**

Vendors will be required to adhere to the following regulations:

Plastic bags to a minimum and Styrofoam is prohibited

Serving containers and paper napkins must be compostable or recyclable.

Avoid condiments in packets and use squeezable bottles or 'pumps'

Vendors must use non-toxic cleansers

We strongly encourage sourcing all supplies and food **LOCALLY**

Finally, please break down cardboard boxes and leave behind in your booth so we can recycle

There are standard power outlets in the Exhibit Hall. Please bring your own extension cords. Special power requests must be in writing to SWOEFFA by March 15, 2013. Extra payment for these requests may be required.

## **Additional Rules and Regulations**

The SWOEFFA State of the Plate is a rain or shine event. Sponsor and booth fees are not refundable, once applications are approved.

You are responsible for understanding and complying with all local, state, and federal regulations, including licenses, for selling your type of product/s.

You must secure a proper health permit if required. **Begin this process no later than 20-days before the event.** Vendors are responsible for health department approved flooring if applicable. No cooking will be permitted by vendors.

Drug paraphernalia, tobacco products and weapons are prohibited.

## **Product Guidelines and Limitations**

Vendors **may not sell bottled beverages** including alcohol, water, etc. If approved to sell non-alcoholic, fresh coffee, tea, juices, smoothies, etc., beverages must be served in a cup.

Vendors must provide their own monetary change for customer transactions

**Questions**      **Kristin Gangwer**      [swoeffa@gmail.com](mailto:swoeffa@gmail.com)  
**Phone #**                      **405-818-3731**

